

EMPLOYER'S QUARTERLY UNEMPLOYMENT TAX WORKSHEET

Keep top portion for your records.

1. Enter total gross wages from line 1 on reverse (enter here and on line 1 of the report).....	
2. Enter excess wages (over taxable wage base per worker per year; see table on reverse side) for this quarter. (enter here and on line 2 of the report) <i>Line 2 can never exceed line 1.</i>	
3. Subtract line 2 from line 1 (enter here and on line 3 of the report).....	
4. Multiply line 3 by your tax rate of % (). This is the only portion of your payment which is reportable to the IRS on your 940 Federal Unemployment Tax Return (enter here and on line 4 of the report).....	
5. a. Multiply line 3 by your surcharge rate of % (). (enter here and on line 5 of your report) (Surcharge assessed only for 1-2014 through 2-2016).....	0.00
b. Multiply line 3 by your SCUF rate of 0.075% (enter here and on line 5 of your report) (SCUF assessed beginning 3-2018; Suspended for 2021).....	0.00
6. If this report will be mailed after the due date of , add line 4 & 5 and multiply by 1.5% (.015) interest for each month or fraction of a month past due (enter here and on line 6 of the report).....	+
7. If this report will be mailed after the due date of , include penalty as follows: \$25 mailed on or after \$75 mailed on or after . Add an additional \$100 if another report has been late this calendar year (enter here and on line 7 of the report).....	+
8. Add prior amount due or subtract overpayment.....	
9. Total amount due (add lines 4,5, 6 and 7, and add or subtract line 8) (enter here and on line 9 of the report).....	

UI-3.2 (R.11/2019)

ACCOUNT STATUS INFORMATION

Please visit our website at <https://kewes.ky.gov> (along with your KEIN and password) to:

- Request inactivation of your account
- Request mailing address changes to your account
- Request a refund of overpayment from your account
- Report worker misclassification or fraud for any employer
- File quarterly reports and make payments
- Change or reset your password
- View all pertinent information regarding Unemployment Insurance tax in Kentucky

If you still have questions, please contact us at the number corresponding with your concerns:

Rates, Change in Ownership, Liability, Covered Employment Quarterly Reporting, Amended Reports, Refunds Delinquent Taxes, Liens, Levies, Civil Suits Toll-free assistance with any issues above	Phone 502-564-2272 502-564-2168 502-564-6835 800-562-6397	Fax 502-564-5442 502-564-5442 502-564-5442	
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Phone 502-564-2272
502-564-2168
502-564-6835
800-562-6397

Fax 502-564-5442
502-564-5442

Questions can also be directed to us at UTAX@ky.gov

Please send any mail to: Office of Unemployment Insurance, PO Box 948, Frankfort, KY 40601.

Detach report and submit with payment on or before the due date. Make check payable to Treasurer, Kentucky Unemployment Insurance Fund.

Employer's Quarterly Unemployment Wage and Tax Report

UI-3

KEIN

FEIN

Qtr/Yr

Due Date

Number of Employees

How many workers earned wages in the pay period including the 12th of each month?

Rate	1 ST Mo.	2 ND Mo.	3 RD Mo.

Dollars

Cents

1. Gross Wages

2. Excess Wages

3. Taxable Wages

4. Tax Due

5. Surcharge/SCUF

6. Interest Due

7. Penalty Due

8. Prior Amount Due *or* Overpayment

9. Total Amount Due

UI39911

Office of Unemployment Insurance
P.O. Box 2003
Frankfort, KY 40602-2003

UI-3 (R. 11/2019)

DO NOT STAPLE OR PAPERCLIP ADDITIONAL PAGES TOGETHER OR ATTACH ANYTHING TO REPORT.

EMPLOYER'S QUARTERLY UNEMPLOYMENT WAGE WORKSHEET
(Employer's Copy)



KY EMP ID #	QTR	YR	Social Security Number	Name of Worker	Gross Wages	Excess Wages
Total for This Page					Total for This Page	Total for This Page
Total for All Pages					Total for All Pages	Total for All Pages

Year	TWB	SCHG (%)	SCUF (%)	Year	TWB	SCHG (%)	SCUF (%)
2016	\$10,200	0.210	0.000	2019	\$10,500	0.000	0.075
2017	\$10,200	0.000	0.000	2020	\$10,800	0.000	0.075
2018	\$10,200	0.000	0.075	2021	\$11,100	0.000	0.000

(Surcharge effective 1-2014 through 2-2016) (SCUF effective beginning 3-2018)

***** IMPORTANT INFORMATION *****

Please note the Taxable Wage Base will increase by \$300 to \$11,100 for reporting year 2021, beginning with your 1st quarter filing due at the end of April.

2021 Contribution Tax Rate Notices will be mailed out by December 15, 2020. You may also view your notice online at <https://kewes.kv.gov> and click on Employer Documents.

Contribution Tax Rates will be at rate schedule E for reporting year 2021. KRS 341.270

Service Capacity Upgrade Fund (SCUF) will be suspended for reporting year 2021.

➤ **This report shall not be considered filed unless the Social Security number, name and gross and excess wages for each employee are listed. Incomplete information could subject you to failure to file penalties.**
Detach report and submit with payment on or before the due date. Do not include check stub with payment.

KY EMP ID #	QTR/YR	Total Number of Pages in This Report	Social Security Number	1st Initial	Last Name of Worker	Gross Wages	Excess Wages

Total Gross Wages

Total Excess Wages

UI39921



Signature: _____ Title _____
 Telephone Number _____ Date _____

Gross Wages Total for All Pages

1.

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