



Andy Beshear
Governor

Jaime Link
Education and Labor Cabinet Secretary

Bylaws (Ad hoc) Subcommittee
Minutes

March 3, 2023
2:30 pm – 3:30p m
Zoom
Meeting ID: 880 2473 2529

Members Present: Katie Wolf Whaley, Frank Huffman, Tal Curry

Members Absent: Anette Jett, Amanda Owen, Susie Edwards, Dina Klimkina, Jeff Edwards

Staff Present: Kentucky Office of Vocational Rehabilitation (KYOVR) Administrator, Nanci Howard, KYOVR Administrative Specialist, Pepper Caudill

Staff Absent: None

Special Guest(s) Present: None

Welcome, Introductions and Agenda Review:

Chair, Katie Wolf Whaley began meeting and attendees provided brief introductions of themselves. **KYOVR Administrator, Nanci Howard explained that the first order of business would be to approve the prior meeting's minutes and Subcommittee member, Tal Curry moved to approve the minutes from the February meeting. Frank Huffman provided a second to the motion and the motion carried unanimously.**

Chair Report:

Chair, Katie Wolf-Whaley opened discussions of the Bylaw working draft document and explained to the subcommittee members that they last left off on page 3 and this was where they would be picking up from, in this meeting. She made mention that she had emailed all subcommittee members a copy of the working draft, prior to the meeting beginning and she opted to screen share during this meeting as well, for convenience of moving forward in the draft.

Subcommittee Discussion:

Regarding the working draft, Chair, Katie Wolf Whaley began discussions of "Article IV - Administration of Council". There was discussion between Administrator, Nanci Howard and Katie Wolf Whaley regarding whether this section was required in the draft, and it was decided that the subcommittee should determine whether they would want to include this section in the draft. There

was further discussion amongst subcommittee members concerning this matter and it was decided that this section of the draft would be developed, and the subcommittee held discussion and added verbiage to this section of the working draft. Katie made mention that the working draft contained shorthand typed words and those would be updated at the final draft stage of the document. Regarding the working draft, Chair, Katie Wolf Whaley began discussions of “Article V - Leadership”. Discussion among the subcommittee members was held regarding this section of the working draft and desired verbiage was developed and added to the working draft. Regarding the working draft, Chair, Katie Wolf Whaley began discussions of “Article VI - Meetings”. Discussion among the subcommittee members was held regarding this section of the working draft and desired verbiage was developed and added to the working draft. There was discussion and interpretation of law provided by the subcommittee members, regarding the “Open Meetings Act, KRS 61.800”. There was discussion held regarding permission of substitute attendees or proxy attendees to attend meetings on behalf of actual council or subcommittee members. KYOVR Administrative Specialist, Pepper Caudill provided narration of KRS statute regarding open meetings laws as meeting was brought to a closing. Katie requested that Nanci send a doodle poll to all subcommittee members to determine next meeting date. Subcommittee member, Frank Hoffman requested assistance from Nanci Howard regarding survey monkey and a date was set between the two of them to accomplish this request. Frank also brought to attention that the mailing address on file for him, is incorrect and he provided a corrected mailing address so that he could receive Employment First Council correspondence, by USPS mail.

Future areas of focus:

Completion of Bylaws working draft.

Action Items: None

Public Comment: None

Adjournment: Subcommittee member, Tal Curry made a motion to adjourn meeting and Subcommittee member, Frank Hoffman provided a second to the motion. The motion carried unanimously, and meeting was adjourned.

Next Meeting Date:

Monday, April 3rd, 2022
3:00pm – 4:00pm
Hybrid Format