



Andy Beshear
Governor

Jaime Link
Education and Labor Cabinet Secretary

Employer Education and Engagement Committee **Minutes**

December 13th, 2023
1:00pm – 2:00pm
Zoom
Meeting ID: 863 9806 2295

Members Present: Chair, Merry Reid Sheffer and Todd Coffey

Members Absent: Jessica Beaven, Rebecca Wilson, Zach Morgan and Dawn Gardner

Staff Present: Kentucky Office of Vocational Rehabilitation (KYOVR) Administrator, Nanci Howard, KYOVR Administrative Specialist, Pepper Caudill, KYOVR Manager, Deana Wilson-Kimble

Staff Absent: KYOVR Assistant Director, Kristen Beach

Guest(s) Present: Kentucky RETAIN, Kimberly Wickert and Kentucky RETAIN KYOVR, Betty Whittaker

Welcome, Introductions and Agenda Review:

Chair, Merry Reid Sheffer began the meeting by explaining that there were members of the Kentucky RETAIN program in attendance and requested that all meeting participants briefly introduce and better acquaint themselves with each other.

RETAIN Program Potential Partnership Discussion:

Guest, Kimberly Wickert gave a verbal overview of the Kentucky RETAIN program to the group. She explained the virtual seminars that are presently offered on the Kentucky RETAIN program's website. There was discussion regarding the platform Kentucky RETAIN used for its virtual seminars and whether there were accessibility issues with this platform. There was discussion of the RETAIN website housing the Employer Education & Engagement Committee's Lunch 'N Learn Series. There was discussion of soliciting Society for Human Resources Management (SHRM) for criteria of how continuing education units (CEU's) could be offered as an incentive for employers to participate in the series. Chair, Merry Reid Sheffer went over the power point presentation that the committee had been working on, regarding the Lunch N' Learn Series and there was discussion of any overlap between Kentucky RETAIN and the Committee that could allow for a partnership between the two groups. There was discussion of how the partnership may affect the Employment First Council's mission. There was further discussion regarding the committee's Lunch 'N Learn Series and determining the structure of intentional questions to be answered, as a result of each session. There

was discussion regarding the Adult Education and Apprenticeships for Employers session. It was decided that there was potential for overlap between the two groups and therefore Merry would solicit the Employment First Council for consent to partner with Kentucky RETAIN group on development of the Lunch 'N Learn series.

Future areas of focus:

- Merry would solicit the Employment First Council for consent to partner with Kentucky RETAIN group on development of the Lunch 'N Learn series.
- Zach Morgan to reach out to SHRM to determine criteria of how continuing education units (CEU's) could be offered as an incentive for employers to participate in the series.
- Merry to confirm approval of Employment First video creation, for general promotion.

Next Meeting Date:

Friday, January 12th, 2024

1:00pm – 3:00pm

Hybrid Format

Location: Kentucky Transportation Cabinet

Conference Room # C107

200 Mero Street

Frankfort, KY. 40601

500 Mero Street • 4th Floor NE • Frankfort, KY • 40601

Toll Free: (800) 372 - 7172 • Direct: (502) 782-3421 • Email: Nanci.Howard@ky.gov