
Executive Committee Minutes

September 18, 2025

3:00pm – 4:00pm (EST)

Zoom

Members Present

Katie Wolf Whaley, Morgan Turner, Jeff White, and Tal Curry

Members Absent

Amanda Owen and Merry Reid Sheffer

Staff Present

Nanci Howard and Anu Kumari

Welcome, Introductions and Agenda Review:

Employment First Council Chair Katie Wolf Whaley welcomed attendees and officially called the meeting to order.

Action Items for October 10, 2025 Quarterly Meeting Agenda

The committee reviewed the draft agenda. The following action items were determined:

- Development of an MOU for adult supported employment was included on the agenda.
- Elections for the Legislative Liaison and Public Policy Chair are included on the agenda.
- Council Chair will include in the Chair report:

- Names of those individuals who will no longer be serving on the council.
- A brief reminder that members seeking consecutive terms may continue serving until new appointments are made.
- The Council Administrator will reach out to council member, Lori Norton, to ask if she will present on recent IPS research. Confirmation is requested by October 1st.
- Committee members will reach out to the Department for Behavioral Health, Department of Developmental and Intellectual Disabilities staff to confirm a presentation for the October 10th quarterly meeting. Confirmation is requested by September 30th.

Annual Report Update and Review

- Edits from the Executive Committee will be received by September 24th.
- Once the Executive Committee reviews and includes their edits, the Council Administrator will provide a clean draft to all council members prior to the October 10th quarterly meeting for their feedback.
- The Council Administrator will prepare the appendix for the annual report with member names & affiliations and meeting dates/times to document council activity.
- The goal is to submit the final report on November 1st.

Additional Items

- A follow-up on accessibility and the Transition Resource document was recommended.
- Katie Wolf Whaley will follow up with Cora McNabb regarding the FAQ document status and ongoing outreach to address remaining concerns.

Public Comments

None.

Adjournment

Employment First Council Chair Katie Wolf Whaley thanked everyone for their contribution and adjourned the meeting.

Next Meeting Date

January 2026

To be determined