



Andy Beshear
Governor

Jaime Link
Education and Labor Cabinet Secretary

Executive Committee **Minutes**

November 17th, 2023
3:00pm – 4:00pm
Zoom
Meeting ID: 853 2451 3052

Members Present: Merry Reid Sheffer, Amanda Owen, Jeff White, Katie Wolf Whaley, Morgan Turner, and Diana Merzweiler

Members Absent: Jessica Beaven and Co-Chair, Frank Huffman

Staff Present: Kentucky Office of Vocational Rehabilitation (KYOVR) Administrator, Nanci Howard and KYOVR Administrative Specialist, Pepper Caudill

Welcome, Introductions and Agenda Review:

Administrator, Nanci Howard called the meeting to order and explained the items on the agenda. She requested that the committee provide productive feedback to assist in finalizing the Annual Report.

Annual Report:

Administrator, Nanci Howard screen shared the Annual Report pdf. She went page by page to explain the content and began discussions of the document amongst the group. There was discussion regarding the Legislative Research Commission. There was discussion regarding the 2021 Disability Compendium data. There was discussion regarding the language used to describe the goal of the Council. There was discussion regarding the charge of the Council and the language used to describe its work throughout the past year. There was discussion regarding the language used to describe the Strategic Plan. There was discussion regarding the language used to describe the Bylaws workgroup. There was discussion regarding adding the Bylaws approved date to the report. Due to time constraints, it was decided that Nanci would finish the first draft of the Annual Report and share it with the Executive Committee Members for productive feedback. Upon receiving the Committee's feedback, Nanci would make any necessary changes to the report, and it would be sent to Deputy Executive Director, Susie Edwards and Executive Director, Cora McNabb, for further editing and review. Finally, it would be sent to the Education and Labor Cabinet for accessibility editing and review before the final draft is submitted to Governor, Any Beshear by December 1st, 2023.

Standing Meetings 2024:

It was decided that the committee would meet once per quarter, three weeks prior to the Council quarterly meetings, on Thursday from 3:00 – 4:00pm EST, beginning on March 21st, 2024. It was further decided that the committee would meet on Monday, December 18th, 2023, from 2:00 – 3:00pm EST, in preparation for the Council quarterly meeting to be held on Friday, January 12th, 2024, from 1:00 – 3:00pm EST.

Future areas of focus:

- Nanci would finish the first draft of the Annual Report and share it with the Executive Committee Members for productive feedback.

Next Meeting Date:

Monday, December 18th, 2023
2:00pm – 3:00pm
Hybrid Format
Location: Zoom

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