



Andy Beshear
Governor

Jamie Link
Education and Labor Cabinet Secretary

Provider Capacity Committee **Minutes**

May 14th, 2024
2:00pm – 3:00pm
Zoom
Meeting ID: 857 3674 3195

Members Present: Chair, Jeff White, Annette Jett

Members Absent: Staci Cain, Todd Coffey, Leslie Hoffman, Cora McNabb, Lori Norton and, Katie Wolf Whaley

Staff Present: Kentucky Office of Vocational Rehabilitation (KYOVR) Administrator, Nanci Howard, KYOVR Supported Employment (SE) Community Rehabilitation Program (CRP) Manager, Ron O’Hair

Guest(s) Present: Shelly Durbin, Down Syndrome of Louisville and Stephanie Miller, Kentucky Department of Education

Welcome, Introductions and Agenda Review:

Chair, Jeff White welcomed everyone to the meeting and thanked them for their attendance. The Chair discussed the difference between Provider Capacity and Provider Transformation. He explained this committee’s role is to determine how to build capacity to serve more people and recruit more providers. Mr. White continued to explain that Provider Transformation is how one assists individuals with disabilities to transition from a daytime activity, etc. and into a more standard view of competitive integrated employment.

Provider Capacity Map Presentation:

Mr. White presented a Provider Capacity map to all in attendance. He said the map was created with the assistance of KYOVR CE/CRP Branch Manager, Ron O’Hair and his staff. He stated the purpose of the map is to see where the state is in terms of provider capacity and try to recruit more providers in that particular area. Mr. White discussed which areas of the state have a need for services but lack of providers. The state map was divided by areas that are sufficient, marginal and critical. He continued to state he was pleased to see so much sufficient and marginal across the state. The map will be updated on a quarterly basis and reviewed by the committee. Committee member, Annette Jett, asked if the map portrayed only OVR services or Medicaid. Chair, Jeff White, stated the map reflects current OVR services and Waiver for traditional supported employment and does not reflect IPS or include Customized Employment. Annette Jett stated she had the opportunity to see how IPS

works and was impressed. Discussion was held at length regarding the results of the map.

Development of Provider Workbook:

Chair, Jeff White, presented an example of the beginning stages of a workbook for providers. He stated the workbook would not only give providers a better understanding of what is required but how to meet that requirement. The workbook would also serve as a guide to assist providers with developing their own policies and procedures. He explained the first section would be 'initiation of services', for example. Committee guest, Shelly Durbin stated the Down Syndrome of Louisville has separate policy and procedures for Medicaid and for OVR. Mr. White proposed the idea that if the committee could figure out a way to combine the two so that the policies and procedures would meet the needs for both Medicaid and OVR, then it would become one consolidated program. He then asked the committee for help with the workbook and stated he would be working closely with Gloria Gibson from OVR on the 'initiation for services' section. He stated the committee would need input from providers as well. Shelly Durbin offered for the committee to review policies and procedures from her agency. Mr. White then encouraged committee members to participate in the creation of the workbook and give providers a resource that will assist them as they move forward. It was decided the Chair will send out information to the committee including the map and example one page sheet for the workbook.

WIB Work Ready Online Community Information:

Chair, Jeff White, provided a demonstration on the [Kentucky Center for Statistics](#) (KYSTATS), Work Ready Communities and explained how it could be beneficial to the committee to investigate what types of jobs are available in each county. He provided an example of Scott County which indicated the county is Work Ready. He provided an example of Whitley County which indicated the county is not Work Ready due to the stats presented. Mr. White stated the information on the website gives the committee the opportunity to see exactly what is going on in the communities. He discussed how this information could be cross referenced with the Provider Capacity map to determine areas of need as well. He encouraged committee members to investigate the website on their own and let him know what information has been valuable to their respective agencies.

Mr. White then demonstrated information pulled from KYSTATS Boone County's potential revenue from SE services to waiver participants. Discussion was held regarding actual revenue obtained compared to the potential revenue. He encouraged committee members to view the information and share with their networks.

Future Steps Towards Marketing Supported Employment:

Chair, Jeff White, stated the Supported Employment Training Series is provider driven and proposed the idea to the committee to promote the role of Employment Specialist as a career. He stated those individuals could take the training independently to get a sense of the position. Mr. White explained the current training offered to providers are free of charge. He then mentioned working with contacts from the Kentucky Office of Adult Education to include training to explore Employment Specialist as a career. KYOVR SE/CRP Branch Manager, Ron O'Hair, stated it was a unique idea to promote Employment Specialists as a career in order for CRP's to have a better applicant pool. The committee agreed this is a viable option to explore in order to assist providers more efficiently.

The Chair then reiterated the goal of the committee is to improve the current system and how to move forward.

Mr. White will send out the workbook information to the committee once it is revised and asked the committee for their assistance.

Things to Do:

- Provider Capacity Map (update quarterly).
- Development of the Provider Workbook.
- Review the WIB resources.

Next Meeting Date(s):**Provider Capacity Committee:**

Tuesday, June 11th, 2024

2:00 – 3:00pm EST

Join Zoom Meeting [Link](#)

Meeting ID: 857 3674 3195

Passcode: 694459

Employment First Council:

Friday, July 12th, 2024

1:00pm – 3:00pm

Hybrid Format

Location: Kentucky Transportation Cabinet

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