

CDPVTC Training Area

Industrial Truck/Forklift

The Industrial Truck/Forklift training program is designed to meet entry-level workforce needs of any business that employs industrial truck/forklift operators.



Expectations & Requirements

While on the job, it is important to consistently demonstrate the following traits:

- Punctuality and dependability
- Attention to detail and accuracy
- Cooperation
- Ability to actively listen
- Capacity to communicate effectively
- Self-control

Learning Objectives

- Operate lifting devices, such as forklifts, hoists, or elevating platforms, using levers or controls to load, unload, transport or stack materials
- Inspect product loads for accuracy and safely maneuver them within the warehouse or facility to ensure timely and complete delivery
- Load or unload materials manually or using mechanical equipment from pallets, skids, platforms or other transport vehicles
- Position lifting devices under, over, or around loaded pallets, skids, or boxes and secure materials or products for transport to designated areas
- Weigh materials or products and record their weight or other production data on tags or labels
- Perform routine maintenance on vehicles or auxiliary equipment, including cleaning, lubricating, recharging batteries, fueling, or replacing liquefied gas tanks
- Drive gasoline or electric-powered trucks, cars, or tractors using controls and transport materials between loading, processing and storage areas
- Operate or oversee automatic stacking, loading, packaging, or cutting machines
- Signal workers to discharge, dump or level materials



Career Options

After successfully completing the Industrial Truck/Forklift training program, students will be prepared to pursue entry-level employment as Industrial Truck/Forklift Operators.

Industrial Truck/Forklift Operators are responsible for a range of tasks related to material moving equipment. They set up and inspect the equipment, controlling it using levers, wheels or foot pedals. Their role involves moving materials according to a planned schedule and directing workers to load, unload and position the materials. Operators also keep records of the materials being moved and their destinations. They conduct inspections and perform minor repairs on the equipment as needed. Additionally, Industrial Truck/Forklift Operators carry out any other assigned duties as required in their role.

All students who enroll in the Industrial Truck/Forklift training program will have the opportunity to obtain a 3-year renewable OSHA-approved Industrial Truck/Forklift Operator's license. This license is recognized by OSHA and validates the operator's skills and knowledge in operating industrial trucks/forklifts safely.

After completing the training, students will be eligible for employment in various industries and settings. This includes but is not limited to retail stores, manufacturing plants, warehouses, wholesalers, construction areas, and more.

- Attach tow trucks to trailer hitches and secure attachments, such as graders, plows, rollers, or winch cables to tractors, using hitch-pins
- Open valves and chutes to dump, spray or release materials from dump cars or storage bins into hoppers

Minimum Requirements

There are no minimum academic requirements in reading or math for students interested in joining the Industrial Truck/Forklift training program.

However, students should possess certain physical capabilities. They should be able to walk, stand, stoop, squat, bend and sit for moderate to prolonged periods. Additionally, they should have the ability to tolerate extreme temperatures, dust, allergens, noise and chemicals. Good communication skills, clear vision, and functional use of hands, arms, prosthetics, and/or arm stick devices are also necessary.

Course Duration and Sequence

Students interested in the Industrial Truck/Forklift training program should expect 8 weeks or approximately 200 hours for the training. However, it is important to note that completion timelines may vary due to the inclusion of ancillary services and individual learning pace.



To learn more about this program and others, please scan the QR code.

