

Custodial/Building Maintenance



The Custodial/Building Maintenance training program is designed to meet the entry-level workforce needs of any business that employs custodial, industrial cleaning, or skill and trade workers.

Expectations & Requirements

While on the job, you will be expected to display the following traits at all times:

- Be on time and dependable
- Attention to detail and accuracy
- Cooperation
- Ability to actively listen
- Communicate effectively
- Self-control

LEARNING OBJECTIVES

In this training program, you will learn how to:

- Service, clean, or supply restrooms
- Sweep, mop, scrub, or vacuum floors in buildings
- Collect and empty trash
- Use chemical cleaners and power equipment properly to avoid damage to floors and fixtures.
- Mix water and detergents or acids in containers to prepare cleaning solutions, according to specifications.
- Clean windows, glass, and mirrors using soap or other cleaners
- Notify managers concerning the need for major repairs or additions to building operating systems.
- Get the supplies and equipment you need for cleaning and maintenance
- Dust furniture, walls, machines, and equipment.
- Strip, seal, finish, and polish floors.
- Clean and polish furniture and fixtures
- Steam-clean or shampoo carpets
- Move heavy furniture, equipment, or supplies by hand or with hand trucks
- Set up, arrange, or remove decorations, tables, chairs, ladders, or scaffolding for events like banquets or meetings
- Make small adjustments or repairs to heating, cooling, plumbing, or electrical systems

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Minimum Requirements for Entry

To enter the **Custodial/Building Maintenance** training program, students do not need to meet specific academic levels in reading or math. However, they should be able to:

- Walk, stand, stoop, bend, and climb for moderate to prolonged periods of time.
- Lift and carry 50 pounds frequently and 100 pounds occasionally.
- Tolerate exposure to dust, allergens, noise, and chemicals.
- Possess good communication skills and vision.
- Have functional use of hands, arms, prosthetics, or arm stick devices.

Course Duration and Sequence

For students interested in the **Custodial portion** of the program, the training duration is approximately 3-4 months or 360 hours.

To enter the **Building Maintenance portion**, students must first complete the Custodial track and receive permission from the instructor. In the Building Maintenance track, students should anticipate spending around 6-7 months or 720 hours in training.

Please note that, with the addition of ancillary services as well as individual pace, student completion timelines will vary.

Career Opportunities

After completing the **Custodial/Building Maintenance** training program, students will be prepared for entry-level employment in either **Custodial Services** or **Building Maintenance**.

- **Custodial Services:** In this role, individuals will perform tasks such as restroom maintenance, floor cleaning (sweeping, mopping, scrubbing, vacuuming), trash collection, window cleaning, dusting furniture and equipment, floor maintenance (stripping, sealing, finishing, polishing), furniture and fixture cleaning, and other required duties.
- **Building Maintenance:** Duties in this area will vary based on the specific establishment's procedures. They may include a combination of custodial services like floor sweeping, mopping, and vacuuming, trash collection, window cleaning, furniture polishing, as well as basic tasks in carpentry, plumbing, masonry, painting, and electrical work.

All students enrolled in the Custodial/Building Maintenance training program will have the opportunity to obtain the Certified Custodial Technician certification from the Cleaning Management Institute. Upon completing the program, students can find employment in various settings, including schools, office complexes, malls, and more.

Please note that the career options mentioned above are not limited to these specific areas, as opportunities may exist in other industries as well.

