



Andy Beshear
GOVERNOR

EDUCATION AND LABOR CABINET

Kentucky Office of Vocational Rehabilitation
Cora McNabb
Executive Director

Jamie Link
SECRETARY

Case Number:

Dear

The Office of Vocational Rehabilitation (OVR) is unable to provide guidance, counseling, or other services without the involvement of the requestor or recipient. Several attempts have been made to contact you with no success. Therefore, we are writing to let you know that your case will be closed.

Closing your case does not prevent you from reapplying or receiving OVR services in the future.

If you disagree with the decision to close your case, you may appeal the decision. Enclosed you will find information about the appeals process and the Client Assistance Program (CAP). CAP is not an OVR program, but they can advise you on your rights within the OVR process or assist you with the appeals process. If you have any questions or concerns, please contact your counselor using the information below.

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