



Andy Beshear
GOVERNOR

EDUCATION AND LABOR CABINET
Kentucky Office of Vocational Rehabilitation
Cora McNabb
Executive Director

Jamie Link
SECRETARY

Case Number:

Dear

Your case was determined eligible for Vocational Rehabilitation services on

We work to develop an Individualized Plan for Employment (IPE) with you within 90 calendar days of the date above but sometimes we need more information. We are unable to develop an IPE with you within the set 90 calendar days for the following reason(s):

We need to develop your IPE by this date:

If you have further information that would help us develop an IPE, please contact your counselor. You must sign below to show that you agree with the extension of time. This letter must be signed and received by the counselor prior to the extension date. If we do not receive the signed form back from you, your case will be closed. If your case is closed, you are welcome to reapply in the future. If you have any questions or concerns, please contact your counselor using the information below.



Consumer Signature

Date

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