**Name:**

**Case Number:**

**Caseload:**

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| **General Information (at IPE/Amendment)** |
| **Project CASE: Is the job goal in one of these areas?**  [ ]  Manufacturing [ ]  Medical [ ]  Information Technology |
| Will training be needed to reach this goal? [ ]  Yes [ ]  No |
| County Training will take place:      |
| **Is this a Project CASE grant participant?** [ ]  Yes [ ]  No |

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| WIOA Data Details |
| WIOA Data Employment at IPE |
| Employment Status at IPE |
| Competitive Integrated Employment | [ ]  |
| Self-Employment (Except BEP) | [ ]  |
| Randolph-Sheppard BEP**-The Vending Facility program authorized by the *Randolph-Sheppard Act* provides persons who are blind with remunerative employment and self-support through the operation of vending facilities on federal and other property. (U.S. Department of Education)**Example: vending in state office buildings | [ ]  |
| State-Agency Managed BEP**- Small businesses operated by individuals with significant disabilities under the management and supervision of a State VR agency. (Wisconsin VR Manual)**(not self-employment) | [ ]  |
| Extended Employment**-Extended employment is defined as work in a "non-integrated or sheltered setting for which compensation is in accordance with the Fair Labor Standards Act."  Put simply, if the employment setting has the eligible individual working in an environment where a majority of the other employees have disabilities, or if the eligible individual is being compensated at less than minimum wage under the Fair Labor Standards Act, the placement is considered to be extended employment.****(Missouri VR Manual)**Example: sheltered workshop | [ ]  |
| Employed but Received Notice or Transitioning Service Member**- Notice-**waiver of VA disability benefits in order to receive active or inactive duty training pay; requires that a VA form be filled out and sent in (U.S. Department of Veteran Affairs)Transitioning Service Member is defined as an individual in active duty status (including separation leave) who registers for employment services and is within 24 months of retirement or 12 months of separation (U.S. Department of Veteran Affairs) | [ ]  |
| Not Employed-Secondary Education Student | [ ]  |
| Not Employed-Student-All Other | [ ]  |
| Not Employed-Trainee, Intern, or Volunteer | [ ]  |
| Not Employed-Other | [ ]  |
| Hourly Wage at IPE:       |
| Hours Worked in a week at IPE:       |

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| **WIOA Program Involvement (at Initial IPE/Amendments/or as needed)** |
| Adult | [ ]  Received Adult Employment and Training Activities as an individual who is 18 or older[ ]  Received Statewide Workforce Investment Activities[ ]  Received Adult Employment and Training Activities AND Statewide Workforce Investment Activities[ ]  Did not receive services under the WIOA sections listed above**Receives Adult Statewide Workforce Investment Activities**, such as job search, resume development, skill assessment provided by the ADD (local area development district)and/or **Adult Employment and Training Activities**;Example: Apprenticeships, On the Job Training (OJT) provided by the Office of Employment and Training (OET) |
| Adult Education | [ ]  Individual did receive Adult Education services[ ]  Individual did not receive any Adult Education ServicesAdult Education is defined under WIOA Title II as:Academic instruction and education services below the postsecondary level that increases an individual’s ability to:* Read, write, and speak in English and perform Mathematics or other activities necessary for the attainment of a secondary high school diploma or its equivalent;
* Transition to postsecondary education and training
* Obtain employment
 |
| Dislocated Worker | [ ]  Received Services under 133(b)(2)(B) of WIOA[ ]  Individual received services under section 133(a) of WIOA[ ]  Individual received services under sections 133(b)(2)(B) AND 133(a) of WIOA[ ]  Individual did not receive services under the sections listed aboveAn [individual](http://www.businessdictionary.com/definition/individual.html) who meets one of the following criteria: * has been laid off or terminated, or received [notice of termination](http://www.businessdictionary.com/definition/notice-of-termination.html) or lay off and is unlikely to [return](http://www.businessdictionary.com/definition/return.html) to previous [industry](http://www.businessdictionary.com/definition/industry.html) of [occupation](http://www.businessdictionary.com/definition/occupation.html),
* has been terminated or laid off, or has received a notice of termination or lay off, as a [result](http://www.businessdictionary.com/definition/result.html) of permanent [closure](http://www.businessdictionary.com/definition/closure.html) of, or [substantial](http://www.businessdictionary.com/definition/substantial.html) [layoff](http://www.businessdictionary.com/definition/layoff.html) at a [plant](http://www.businessdictionary.com/definition/plant.html) or [facility](http://www.businessdictionary.com/definition/facility.html),
* was [self-employed](http://www.businessdictionary.com/definition/self-employed.html) and now [unemployed](http://www.businessdictionary.com/definition/unemployed.html) because of a [natural disaster](http://www.businessdictionary.com/definition/natural-disaster.html),
* was self-employed (including [farmer](http://www.businessdictionary.com/definition/farmer.html), rancher, or fisherman), but is unemployed as a result of [general](http://www.businessdictionary.com/definition/general.html) economic conditions in the [community](http://www.businessdictionary.com/definition/community.html) in which he or she resides or because of a natural disaster, or
* is a [displaced homemaker](http://www.businessdictionary.com/definition/displaced-homemaker.html)
* is the spouse of a member of the Armed Forces on active duty and who has experienced a loss of employment as a direct result of relocation to accommodate a permanent change in duty station of such member
* (see below) (Business Dictionary.com, RSA-911)
 |
| Dislocated Worker (cont.) | 133(b)(2)(B)-**Dislocated Worker Employment and Training Activities**; Example: re-employment activities or re-training for in demand jobs133(a)-**Statewide Workforce Investment Activities and Rapid Response Activities**; Example: Rapid Response Participation-visited on-site at an affected company by local workforce investment agencies or career partners in some cases to assist with providing necessary services for transition to new employment and/or training before a layoff takes placeRapid Response is a pro-active, business-focused, and flexible strategy designed to respond to layoffs and plant closings by quickly coordinating services and providing immediate aid to companies and their affected workers. Rapid Response teams will work with employers and any employee representative(s) to quickly maximize public and private resources to minimize disruptions associated with job loss. Rapid Response can provide customized services on-site at an affected company, accommodate any work schedules, and assist companies and workers through the painful transitions associated with job loss.Rapid Response is carried out by states and local workforce investment agencies in partnership with local American Job Center. Many services, from are available through American Job Centers, from resume and interview workshops, career counseling, and job search to re-skilling, skills upgrading, and job training. (U.S. Department of Labor) |
| Job Corps | [ ]  Individual received services under WIOA title I Chapter 4, Subtitle C[ ]  Individual did not receive services under WIOA title I Chapter 4, Subtitle C[ ]  Unable to track enrollment in program**WIOA Title I Chapter 4, Subtitle C**-Youth ages 16-21 who receive intensive social, academic, career/technical education, and service learning opportunities, in residential centers primarily, in order for them to obtain a high school diploma or a post-secondary credential (WIOA) |
| Vocational Rehabilitation Association | [ ]  Received VR (VR case with an IPE in the past or current), Transition, or Pre-ETS services[ ]  Received services from Department of Veteran Affairs VR&E Program[ ]  Received services from both VR and VR&E[ ]  Did not receive any services described above[ ]  Unknown**Vocational Rehabilitation and Employment-program helps service members with service-connected disabilities and a disability related to employment prepare for, obtain, and keep suitable jobs (U.S. Department of Veteran Affairs)** |
| Wagner-Peyser Employment Service | [ ]  Individual received services under the Wagner-Peyser Act[ ]  Individual did not receive services under the Wagner-Peyser Act[ ]  Unable to track enrollment in program**Services from the Office of Employment and Training (OET), such as Unemployment Insurance benefits, Kentucky Career Center Get Opportunity-a comprehensive no-cost training program to help long-term unemployed job seekers start or re-enter careers in advanced manufacturing** |
| Youth (This section relates to services, other than Pre-ETS, provided to youth by the Office of Employment and Training (OET) | [ ]  Individual received services under section 128(b) of WIOA[ ]  Individual received services under section 128(a) of WIOA[ ]  Individual received services under section 128(b) AND 128(a) of WIOA[ ]  Individual did not receive services under the WIOA sections listed above**128(b)-youth activities and statewide workforce investment activities,** **Examples: assessment to determine academic/skill levels and service needs, financial literacy, tours of universities and training programs, employer or business site visits to learn about career opportunities, and career fairs****128(a)-statewide employment and training activities;** **The employment would be unsubsidized employment where the employer receives no benefit from hiring or maintaining the position.** **(Subsidized employment would be on the job training or work experience, such as an internship.)** **The training activities could be, for example, post-secondary education, at a college, university, or vocational/trade school or training, such as an apprenticeship program, for example. Training could also include military service.****(Kentucky Career Center website)****In-school youth individuals are:*** **attending school (as defined by State law);**
* **not younger than age 14 or (unless an individual with a disability who is attending school under State law) older than age 21;**
* **a low-income individual; and**
* **one or more of the following:**
1. **basic skills deficient;**
2. **English language learner;**
3. **offender;**
4. **homeless, runaway or in foster care or has aged out of the foster care system youth, a child eligible for assistance under section 477 of the Social Security Act (42 U.S.C. 677), or in an out of- home placement;**
5. **pregnant or parenting;**
6. **youth who is an individual with a disability;**
7. **Individual who requires additional assistance to complete an educational program or to secure or hold employment.**

**Out-of-school youth individuals are:*** **not attending any school (as defined under state law)**
* **not younger than age 16 or older than age 24; and**
* **one or more of the following [barriers]:**
1. **school dropout;**
2. **youth who is within the age of compulsory school attendance, but has not attended school for at least the most recent complete school year calendar quarter;**
3. **recipient of a secondary school diploma or its recognized equivalent who is a low-income individual and is-**
4. **basic skills deficient; or**
5. **English language learner;**
6. **individual who is subject to the juvenile or adult justice system;**
7. **homeless, runaway or in foster care or has aged out of the foster care system youth, a child eligible for assistance under section 477 of the Social Security Act (42 U.S.C. 677), or in an out of home placement;**
8. **pregnant or parenting;**
9. **youth who is an individual with a disability;**

**Low-income individual who requires additional assistance to enter or complete an educational program or to secure or hold employment.** |
| Youth Build | [ ]  Yes Enter 14 digit alpha numeric number **[ ]** No**a** [**non-profit organization**](http://dictionary.sensagent.com/Non-profit%20organization/en-en/) **which provides education, counseling and job skills to** [**unemployed**](http://dictionary.sensagent.com/Unemployed/en-en/) **young** [**American**](http://dictionary.sensagent.com/United%20States/en-en/)[**adults**](http://dictionary.sensagent.com/Adult/en-en/) **(between ages 16 and 24), generally high school dropouts. The Youth Build program has five components: construction, education, counseling, leadership, and graduate opportunity. Students spend every other week on a job site, learning the construction trade by building homes for their own communities. This creates housing for low-income people, and also gives the students marketable job skills. The alternate weeks are spent on education in the Youth Build classroom, with the goal of attaining a** [**GED**](http://dictionary.sensagent.com/GED/en-en/) **or completing their high school diploma (Youthbuild.org)** |

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| Barriers to Employment (At Initial IPE only) |
| Long Term Unemployed | [ ]  Has been unemployed for 27 or more consecutive weeks | [ ]  Has **not** been unemployed for 27 or more consecutive weeks |
| Exhausting TANF within 2 years**The Temporary Assistance for Needy Families (TANF) provides grant funds to states and territories to provide families with financial assistance and related support services. State-administered programs may include childcare assistance, job preparation, and work assistance. (Benefits.gov)****The state of Kentucky does not have TANF but KTAP instead.****Kentucky Transitional Assistance Program (K-TAP) is the monetary assistance program established by Kentucky using Federal funds from the TANF (Temporary Assistance for Needy Families) block grant. K-TAP provides financial and medical assistance to needy dependent children in Kentucky and the parents, or relatives, with whom the children are living. K-TAP also helps families find jobs or get training that leads to a job.****(Benefits.gov)** | [ ]  Is within 2 years of exhausting lifetime eligibility | [ ]  Is not within 2 years of exhausting lifetime eligibility  |
|  | [ ]  Has never received TANF or has already exhausted lifetime TANF eligibility |
|  |
| Foster Care Youth | [ ]  Is currently in foster care or has aged out of the foster care system | [ ]  Is not currently in foster care and has not aged out of the foster care system |
| Homeless Individual | [ ]  Yes | [ ]  No |
| Ex-Offender | [ ]  Yes | [ ]  No |
| Low Income | [ ]  Yes | [ ]  No |
| English Language Learner | [ ]  Yes | [ ]  No |
| Basic Skill Deficient/Low Levels of Literacy | [ ]  Yes | [ ]  No |
| Cultural Barriers | [ ]  Perceives themselves as having cultural barriers | [ ]  Does not perceive themselves as having cultural barriers |
| [ ]  Did not self-identify |
| Single Parent | [ ]  Yes | [ ]  No | [ ]  Did not self-identify |
| Displaced Homemaker- A displaced homemaker is generally a person who previously provided unpaid services to the family (e.g., a stay-at-home mom or dad), is no longer supported by the spouse, is unemployed or underemployed, and is having trouble finding or upgrading employment. (FAFSA.gov) | [ ]  Yes | [ ]  No |
| Migrant and Seasonal Farmworker-**Migrant Farmworkers means a seasonal farmworker who travels to the job site so that the farmworker is not reasonably able to return to his/her permanent residence within the same day. Full-time students traveling in organized groups rather than with their families are excluded. (**[**www.doleta.gov**](http://www.doleta.gov)**)**Seasonal **Farmworkers means an individual who is employed, or was employed in the past 12 months, in farm work of a** seasonal **or other temporary nature and is not required to be absent overnight from his/her permanent place of residence. (www.doleta.gov)** | [ ] Seasonal Farmworker | [ ] Migrant Seasonal Farmworker | [ ]  Is a dependent of an individual who is a migrant or seasonal farmworker | [ ] Does not meet the definition of Migrant or Seasonal Farmworker |

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| **Education** |
| School Status **(at Initial IPE only)** | [ ]  Secondary or Elementary School-Attending |
|  | [ ]  Alternative Secondary School or Alternative Course of Study-Attending |
|  | [ ]  Post-Secondary-Attending |
|  | [ ]  Not Attending, No Secondary Diploma or Equivalency, not within age of compulsory school attendance |
|  | [ ]  Not attending any school-Has High School Diploma or Equivalent |
|  | [ ]  Is within age of compulsory school attendance-but has not attended the most recent complete school year calendar quarter and has received diploma or equivalent |
| Highest Educational Level Completed **(at Initial IPE only)** | [ ]  Secondary School Diploma Attained |
|  | [ ]  Secondary School Equivalency-Attained |
|  | [ ]  Certificate of Attendance/completion of IEP program |
|  | [ ]  Post-Secondary-completed one or more years |
|  | [ ]  Post-Secondary Certification, License, or Educational Certificate (Non Degree)-Attained |
|  | [ ]  Associate’s Degree-Attained |
|  | [ ]  Bachelor’s Degree-Attained |
|  | [ ]  Degree beyond Bachelor’s-Attained |
|  | [ ]  No Education level was completed |
| Highest Elementary or Secondary School Grade Completed **(at Initial IPE only)** | [ ]  No Formal School Setting |
|  | [ ]  1 |
|  | [ ]  2 |
|  | [ ]  3 |
|  | [ ]  4 |
|  | [ ]  5 |
|  | [ ]  6 |
|  | [ ]  7 |
|  | [ ]  8 |
|  | [ ]  9 |
|  | [ ] 10 |
|  | [ ] 11 |
|  | [ ] 12 |
| **At Initial IPE/Amendment or as needed** |
| Enrolled in Secondary Education | [ ]  Yes [ ]  No |
| Received Special Education Certificate at Completion | [ ]  Yes/Date Received:**[ ]** No |
| Enrolled in a State Adult Secondary School at the High Adult Education (ASE) Level  | [ ]  Yes [ ]  No |
| Attained Secondary School Diploma  | [ ]  Yes/Date Received: [ ]  No |
| Attained Secondary School Equivalency-GED | [ ]  Yes/Date Received:**[ ]** No |
| Enrolled in Post-Secondary or Graduate Education | [ ]  Not Enrolled [ ]  Freshman [ ]  Sophomore [ ]  Junior [ ]  Senior [ ]  Graduate |
| Type of Post-Secondary Education | [ ]  Is in a post-secondary education program that leads to a degree[ ]  Is not in a post-secondary education program that leads to a degree |
| Date Enrolled in an Education or Training Program Leading to a Recognized Post-Secondary credential or employment | Date: |
| Completed some Post-Secondary Education, No degree or certificate | [ ]  Yes [ ]  No |
| Date attained Associate’s Degree | Date:  |
| Date attained Bachelor’s Degree | Date:  |
| Date attained Master’s Degree | Date: |
| Date attained Graduate Degree | Date: |
| **Vocational/Technical Credential, License, Certificate or Certification** |
| Enrolled in a Career or Technical Training Program, Not leading to a recognized Post-Secondary Credential | [ ]  Yes [ ]  No |
| Enrolled in a Career or Technical Training Program Leading to a recognized Post-Secondary Credential | [ ]  Yes [ ]  No |
| Date attained Vocational/Technical License | Date: |
| Date attained Vocational/Technical Certificate | Date: |
| Date attained Other Recognized Diploma, Degree, or Certificate | Date: |