



EDUCATION and WORKFORCE DEVELOPMENT CABINET  
Department of Workforce Investment

**Andy Beshear**  
Governor

**Jacqueline Coleman**  
Lieutenant  
Governor and  
Secretary

Office of Vocational Rehabilitation  
500 Mero Street, 4<sup>th</sup> Floor  
Frankfort, KY 40601  
502-564-4440

**Mary Pat Regan**  
Deputy Secretary

**Marty Hammons**  
Commissioner

**SERVICE FEE MEMORANDUM**

TO: Office of Vocational Rehabilitation Staff  
Client Assistance Program Administrator

FROM: Cora McNabb  
Executive Director  
Office of Vocational Rehabilitation

DATE: October 16, 2013

RE: Transportation Fee Schedule

Transportation assistance, when consumer, family member, or third party vehicle used, may be paid at one of the methods listed below:

1. Prevailing state rate per mile  
OR
2. \$7.50 per hour  
OR
3. Total miles to be driven divided by approximate miles per gallon multiplied by the average cost per gallon.

The selected method of payment is to cover anyone who drives; i.e., consumer, family member, or third party, regardless of who owns the vehicle or how many consumers to be transported.

For regulations and additional information, Office of Vocational Rehabilitation staff may reference the Counselor's Manual, Services, Transportation, Procedures for Providing Transportation.