



EDUC **BINET**
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SERVICE FEE MEMORANDUM
CP-CR-07-08-03

TO: Office of Vocational Rehabilitation Staff
Branch Managers, Counselors, and Assistants
Barry Newill, Daniel Languedoc, and Todd Ward, CDPVTC
Office for the Blind Staff

FROM: Charles W. Puckett, Program Administrator
Division of Program Services

Clifton Rice, Program Administrator
Division of Program Services
Program Planning and Development Branch

DATE: October 24, 2007

RE: Fork Lift/Materials Handling/Logistics Certification Training Program at
Opportunity for Work and Learning (OWL) in Lexington

OWL now offers a short term Forklift/Materials Handling/Logistics Certification training program. This program provides participants with the basic skills necessary to safely operate powered forklifts and to work in materials handling and/or logistics in a manufacturing/warehouse environment.

The fee structure that OVR will use to pay for this program reflects the fact that it is broken down into a training and a job placement component.

The initial ten-week portion of the program consists of approximately 410 hours of training. This is comprised of 20 hours of classroom time and 390 hours of practical experience. The cost of this component is \$1,000.00. This will be paid from the Community Rehabilitation Program (CRP) budget (BUN 6719) using Expenditure Code 33I, Skills Training Through a CRP. OWL will invoice for the training at its completion.

The second component is job placement. The amount of this outcome fee is \$3,350.00. This will be paid from the Community Rehabilitation Program (CRP) budget (BUN 6719) using Expenditure Code 36G, Services Resulting in Competitive Employment. This fee is authorized at the completion of the training component only if it is deemed by the counselor and consumer that this placement service is appropriate and necessary. This service is invoiced no earlier than ninety days following successful placement. We should point out that this CRP service can be authorized to OWL or any other CRP provider.

SERVICE FEE MEMO (OWL Certification)

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Contact and Billing Information are as follows:

Georgia Brownfield, Center Director
Opportunity for Work & Learning (OWL)
650 Kennedy Road
Lexington, KY 40511
(859) 254-0576
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