

**Pace Training Program
Office of Vocational Rehabilitation
Employer Agreement for Training Site OVR18B**

Trainee Name

1. The Pace Training Program is for a maximum of 95 total hours at no expense to you.
2. If the Pace trainee is injured at the training site, his/her medical expenses will be covered by the Office of Vocational Rehabilitation's accident insurance policy.
3. You are required to provide an on-site supervisor who will complete evaluations and sign timesheets.
4. It is not mandatory to hire the trainee after the training is completed. However, if you desire to hire the trainee, please contact the Pace staff.
5. You are expected and encouraged to contact the Pace staff any time questions or concerns arise.

Company Name

Company Address

Company Phone

Email

Employer Representative Name and Title

Employer Signature

Date

Staff Signature

Date