



EDUCATION and WORKFORCE DEVELOPMENT CABINET
Department of Workforce Investment

Andy Beshear
Governor

Jacqueline Coleman
Lieutenant Governor
and Secretary

Office of Vocational Rehabilitation
500 Mero Street, 4th Floor
Frankfort, KY 40601
502-564-4440

Mary Pat Regan
Deputy Secretary

Marty Hammons
Commissioner

SERVICE FEE MEMORANDUM

TO: Office of Vocational Rehabilitation Staff
Client Assistance Program Administrator

FROM: Cora McNabb
Executive Director
Office of Vocational Rehabilitation

THROUGH: Charles W. Puckett
Central Office Administrator
Office of Vocational Rehabilitation

DATE: June 20, 2013

RE: Maintenance Fee Schedule

Please see table below for Maintenance Fee Schedule effective July 1, 2013. Short-Term room and board involves a period of time that is less than a week. Long term means more than a week and less than a month. Extended-Term means room and board needs in excess of one month.

| Item | Fee |
|-----------------------------------|----------------------|
| Short-Term Room | State Employee Rates |
| Short-Term Board (Food) | State Employee Rates |
| Long-Term and Extended-Term Room | \$20.00 Per Day |
| Long-Term and Extended-Term Board | \$10.00 Per Day |

Please reference the Policies and Procedures Manual for guidelines that apply to the provision of maintenance assistance.