



EDUCATION and WORKFORCE DEVELOPMENT CABINET
Department of Workforce Investment

Andy Beshear
Governor

Jacqueline Coleman
Lieutenant Governor
and Secretary

Office of Vocational Rehabilitation
500 Mero Street, 4th Floor
Frankfort, KY 40601
502-564-4440

Mary Pat Regan
Deputy Secretary

Marty Hammons
Commissioner

SERVICE FEE MEMORANDUM

TO: Office of Vocational Rehabilitation Staff
Client Assistance Program Administrator

FROM: Cora McNabb
Executive Director
Office of Vocational Rehabilitation

THROUGH: Charles W. Puckett
Program Administrator
Office of Vocational Rehabilitation

Janis Friend
Coordinator of Deaf and Deafblind Services
Office of Vocational Rehabilitation

DATE: February 1, 2006

RE: Methodist Family and Rehabilitation Services
Deaf and Hard of Hearing Program in San Antonio, Texas

The following policy has been developed regarding services purchased from the above-referenced provider.

Referral may be made when an individual is classified as Deaf at Risk and one or more of the following conditions are present:

- a. Behavior issues preclude utilization of in-state provider;
- b. The individual requires intense one-on-one services that cannot be provided at Carl D. Perkins Comprehensive Rehabilitation Center (CDPCRC) or other in-state provider;

- c. The individual exhibits a lack of formal communication ability;
- d. The individual has impairments resulting from one or more disabilities, i.e. autism, Mental Retardation in addition to deafness.

As is the case with all out-of-state referrals, each referral must be approved by Janis Friend or Karen Clark, Coordinators for Deaf at Risk Services.

Below are listed the services that Methodist Family and Rehabilitation Services provides and the expenditure codes to be used when paying for these services.

Service	Expenditure Code	Expenditure Code Description
Evaluation	10H	Comprehensive Vocational Assessment
Training	36B	Personal Adjustment
Placement	35J	Job Coaching Services for Competitive Employment

Even though this facility is a Community Rehabilitation Program, expenditures for these services should be taken from the Rehabilitation Counselor for the Deaf caseload budget (Budget Unit 6785).

Rates of reimbursement are set at the same rate that the Texas Rehabilitation Commission reimburses this facility for these services.

Cc: Claudia Eldridge
Office for the Blind