



**EDUCATION AND WORKFORCE DEVELOPMENT CABINET
OFFICE OF VOCATIONAL REHABILITATION**

Matthew G. Bevin
Governor

275 East Main Street
Mail Drop 2-EK
Frankfort, KY 40621
(502) 564-4440
Toll Free (800) 372-7172 (V/TTY)
Fax (502) 564-6745
ovr.ky.gov

Beth Kuhn
Commissioner

Hal Heiner
Secretary

Becky Cabe
Acting Executive Director

SERVICE FEE MEMORANDUM

CP-CR-06-07-03

TO: Office of Vocational Rehabilitation (OVR) Staff
Branch Managers, Counselors, and Assistants
CDPVT Director, Case Management Director, and Counselors
Office for the Blind (OFB) Staff
Client Assistance Program (CAP)

FROM: Pat Selch Cruse, Administrator
Administrator
Office of Vocational Rehabilitation

Teresa Brandenburg, Program Manager
Supported Employment Services
Office of Vocational Rehabilitation

Janell Turner
Vocational Rehabilitation Administrator
Office for the Blind

DATE: October 1, 2017 P Cruse **UPDATE and REVISION**
Dates of Previous Updates/revisions:
October 25, 2016, October 12, 2015, February 3, 2015, October 27,
2014, June 10, 2014, February 27, 2014, October 10, 2011,
November 29, 2010, January 29, 2010, October 15, 2008, January
3, 2008, March 14, 2007

RE: Bonus Payments for CRP Outcomes

**BONUS PAYMENTS FOR COMMUNITY REHABILITATION PROGRAMS (CRP)
OUTCOMES MEETING QUALITY OUTCOME CRITERIA:**

A Bonus Payment of \$1,000.00 per consumer may be awarded to a Community Rehabilitation Program (CRP) for outcomes meeting a specific targeted wage. The consumer must work a minimum of 20 hours per week at or above 52% of the average hourly earnings of all employed individuals in the state for OVR and 59% for OFB. **The OVR targeted wage for FY 2018 is \$ 11.21. The OFB targeted wage for 2018 is \$ 12.40.**

SERVICE FEE MEMO (Bonus Payments for CRP Outcomes)

Page Two

Both Bonus payments will be paid out of expenditure code 71b.

A Bonus Payment of \$500.00 per consumer may be awarded to a Community Rehabilitation Program (CRP) for outcomes with employer paid comprehensive major medical insurance. In order for the insurance to qualify as employer paid, the employer must pay at least 51% of the premium. Supplemental insurance does not meet the requirement of this provision.

The Bonus Fees are payable only to a Community Rehabilitation Program. These fees were developed to increase the quality of employment outcomes for individuals receiving Employment and Retention leading to a Competitive Employment outcome (E&R) or Supported Employment (SE) services from a CRP and to improve the Office's indicator related to quality employment outcomes. The fees are bonus payments that the CRP will automatically be eligible for if the established criteria are met.

CRITERIA, PROCEDURES, AND RESTRICTIONS

- A) The consumer must receive either Employment or Retention Services leading to a Competitive Employment outcome or Supported Employment services from the approved CRP.
- B) The CRP may be eligible for one or both bonus payments.
- C) Bonus payment will be determined at the time that the standard for payment is met: after 90 days of successful employment for E&R or after 60 days of employment for supported employment regardless of when the case is closed.
- D) The CRP must submit adequate documentation that the criterion/criteria have been met along with the bill requesting bonus payment(s) in addition to the established outcome fee. Possible sources of verification might be copies of the consumer's last two pay stubs or copies of the individual's valid health insurance card from a major insurer.
- E) Once the bill is received and the criterion/criteria has been verified, the original authorization should be adjusted to reflect the increased fee payment.
- F) Bonus payments will come out of the CRP budget.
- G) The maximum payment for the authorized CRP service will not exceed the established outcome fee plus \$1,500.00.
- (H) The CRP will be provided with the target amount within 30 days of the close of the fiscal year.