

SERVICE FEE MEMORANDUM

CP-JF-05-06-03

TO: Office of Vocational Rehabilitation Staff
Branch Managers, Counselors, and Assistants
Barry Newill, Daniel Languedoc, and Todd Ward, CDPCRC

FROM: Charles W. Puckett, Program Administrator
Janis Friend, Program Administrator

DATE: February 1, 2006

RE: Methodist Family and Rehabilitation Services
Deaf and Hard of Hearing Program in San Antonio, Texas

The following policy has been developed regarding services purchased from the above-referenced provider.

Referral may be made when an individual is classified as Deaf at Risk and one or more of the following conditions are present:

- 1) Behavior issues preclude utilization of in-state provider.
- 2) The individual requires intense one-on-one services that cannot be provided at CDPCRC or other in-state provider.
- 3) The individual exhibits a lack of formal communication ability.
- 4) The individual has impairments resulting from one or more disabilities, i.e. autism, Mental Retardation in addition to deafness.

As is the case with all out-of-state referrals, each referral must be approved by Janis Friend or Karen Clark, Coordinators for Deaf at Risk Services.

Below are listed the services that Methodist Family and Rehabilitation Services provides and the expenditure codes to be used when paying for these services

<u>Vendor Service Description</u>	<u>KY OVR Expenditure Code To Be Used</u>	
Evaluation	1 – 0 – H	Comprehensive Vocational Assessment
Training	3 – 6 – B	Personal Adjustment
Placement	3 – 5 – J	Job Coaching Services for Competitive Employment

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Even though this facility is a Community Rehabilitation Program (CRP), expenditures for these services should be taken from the RCD caseload budget (Budget Unit 6785).

Rates of reimbursement are set at the same rate that the Texas Rehabilitation Commission reimburses this facility for these services.

cc Claudia Eldridge
Office for the Blind