The Commonwealth of Kentucky

KENTUCKY HEALTH

Release 4

Business Connect

BusinessConnect.ky.gov

Quick Reference Guide

Dashboards

Kentucky HEALTH Release 4 Business Connect Quick Reference Guide: Dashboards

This Quick Reference Guide is designed to help the users identify the key sections of the Dashboard for the Community Engagement as well as the WIOA Training Providers.

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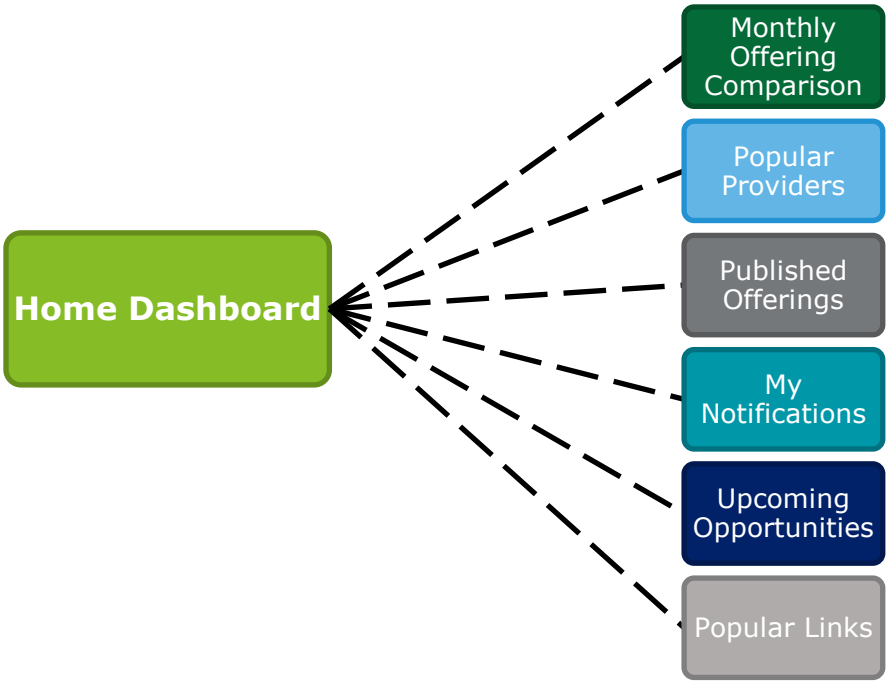
Dashboard Overview

Dashboard Overview

The Dashboard screen is accessed by the Business Partners after their applications have been approved by the State and they have successfully set up a KOG Account. The Dashboard screen allows the Business Partners to access different sections of the Business Connect.

The Dashboard allows the Business Partners who are Community Engagement access the following:



Please Note: The Dashboard page remains the same for both Community Engagement Provider, as well as WIOA Training Provider, except the *Upcoming Opportunities* section. This sction is displayed for the Community Engagement Provider only.

Dashboard: Training Provider

The Business Connect link may be used to access the *Business Connect* screen to log in to the Users account.

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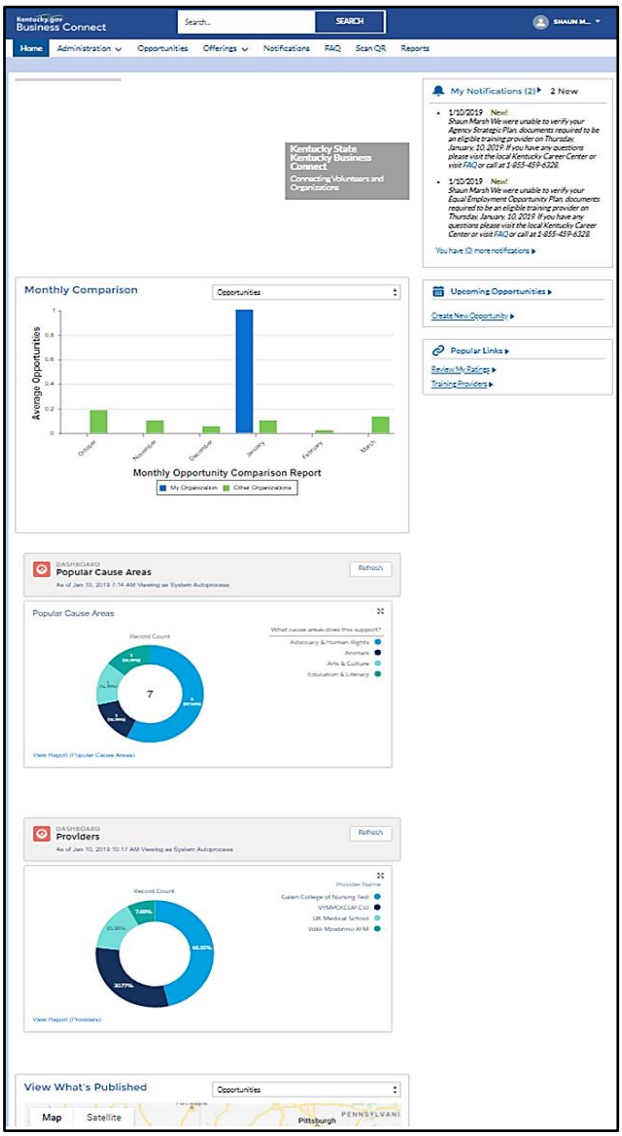
The User may follow the steps below to access the Dashboard for a **Training Provider:**

1) Select the **"Log In"** and enter credentials
2) As part of the Dashboard, the training providers have the following capabilities:
    - Monthly Offering Comparison
    - Popular Providers
    - Published Offerings
    - My Notifications
    - Popular Links
        - Review My Ratings
        - Contact My Lead
        - View Other Providers
        - Apply to be a Community Engagement provider



Dashboard: Community Engagement or SNAP 50/50 Provider

The Business Connect link may be used for the User to access the *Business Connect* sreen to log in.
Use the steps below to access the Dashboard for a **Community Engagement or SNAP 50/50 Provider:**

1) Select **"Log In"** and enter credentials
2) The Community Engagement Provider logs in to the account created. As part of the Dashboard, the training providers have the following capabilities:
    - Monthly Offering Comparison
    - Popular Providers
    - Published Offerings
    - My Notifications
    - Upcoming Opportunities
    - Popular Links
        - Review My Ratings
        - Contact My Lead
        - View Other Providers

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