



EDUCATION and WORKFORCE DEVELOPMENT CABINET
Department of Workforce Investment

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SERVICE FEE MEMORANDUM

TO: Office of Vocational Rehabilitation Staff
Client Assistance Program Administrator

FROM: Cora McNabb
Executive Director
Office of Vocational Rehabilitation

THROUGH: Charles W. Puckett
Program Administrator
Office of Vocational Rehabilitation

DATE: May 26, 2009

RE: Educational Support Services Fee Schedule

Rates for Educational Aid, Reader, Note Taker, Page Turner and Keyboarder; Content Tutor; and Content Tutor in Native language have been increased to the amounts shown in the table below.

Fee Schedule

Educational Support Services	Fee
Educational Aid, Reader, Note Taker, Page Turner, Keyboarder	Up to \$ 9.85 per hour
Content Tutoring	Up to \$14.00 per hour
Content Tutoring in Native Language	Up to \$17.60 per hour

The Semester maximum that now apply to Reader Services are as follows:

Reader Services	Maximum Amount
Undergraduate Work	\$935.00
Graduate Work	\$1,320.00
Doctoral Work	\$1,576.00

Vendor Requirements

To be reimbursed \$14.00 per hour for tutoring, the individual must have a Bachelor's Degree, or a minimum of fifteen semester hours, in the specific subject matter. When the tutor meets the educational requirements listed in the previous sentence and can communicate with the consumer in their native language with the service of an interpreter not required (interpreting for individual who is deaf included), the hourly rate may be increased to \$17.60 per hour. No increase in hourly rate will be granted for collective tutoring and/or educational aide.