



EDUCATION and WORKFORCE DEVELOPMENT CABINET
Department of Workforce Investment

Andy Beshear
Governor

Jacqueline Coleman
Lieutenant
Governor and
Secretary

Office of Vocational Rehabilitation
500 Mero Street, 4th Floor
Frankfort, KY 40601
502-564-4440

Mary Pat Regan
Deputy Secretary

Marty Hammons
Commissioner

SERVICE FEE MEMORANDUM

TO: Office of Vocational Rehabilitation Staff
Client Assistance Program Administrator

FROM: Cora McNabb
Executive Director
Office of Vocational Rehabilitation

THROUGH: Pat Selch
Central Office Administrator
Office of Vocational Rehabilitation

DATE: October 27, 2015

RE: License Examinations and Licensure for Registered Nurses or
Practical Nurses

Licensure Examination

The vendor is Pearson-Vue (National Council Licensure Examination).

The Office of Vocational Rehabilitation consumer should complete the National Council Licensure Examination (NCLEX) Application and give to the Office of Vocational Rehabilitation counselor. The counselor then should request that the consumer Pro Card at Central Office be used to register the consumer online for the test.

After registration is complete, the counselor will issue a costing-back authorization at the direction of the consumer Pro Card holder to charge the cost of this testing to the consumer's case.

The charge for this examination is \$200.00.

Licenses

Vendor is Kentucky Board of Nursing (KBN); and the payment is made by means of an Inter-Agency Authorization.

The Office of Vocational Rehabilitation counselor issues an interagency authorization and mails or delivers the authorization to the Kentucky Board of Nursing along with a completed application completed by the consumer. The authorization will serve in lieu of a check and the Kentucky Board of Nursing will bill the Office of Vocational Rehabilitation through the eMARS interagency billing system.

Either the Office of Vocational Rehabilitation or the school may assume responsibility for mailing the state board application to the Kentucky Board of Nursing. If the school mails it, they should attach a letter to the completed application indicating that Office of Vocational Rehabilitation will accept interagency billing for the fee.

Fees for Licenses

| Item | Fee |
|--|------------|
| Examination | \$125 |
| Administration (Retake) | \$125 |
| Endorsement (Nurse coming from out of state) | \$165 |
| Reinstatement (For a Kentucky resident who has lost their nursing license and is trying to get it back or dropped license due to financial problems and is trying to get it back.) | \$135 |
| Advanced Registered Nurse Practitioner Registration | \$165 |
| Advanced Registered Nurse Practitioner Reinstatement | \$135 |

For additional licensure information, visit the [Kentucky Board of Nursing website](#).

The expenditures should come out of the caseload budgets using expenditure code 90D, Licenses and Permits.